

**BANDERA RIVER RANCH WATER SUPPLY CORPORATION
BOARD MEETING
SEPTEMBER 10, 2020 2:00 PM**

DIRECTORS PRESENT WERE:

Bonnie Tidball Ernie DeWinne Billy Wilson Rod Goff

OTHERS IN ATTENDANCE WERE:

Joe Ortega Karen Antill Charlene Greenhill

There being a quorum present, the meeting was called to order by President Bonnie Tidball at 2:00 PM, September 10, 2020.

MINUTES: Directors read the Minutes of the previous meeting of August 13, 2020.

MOTION: Billy Wilson made a motion to accept the Minutes of the meeting of August 13, 2020. Ernie DeWinne seconded the motion. The Board voted unanimously to accept the Minutes, and the motion passed.

TREASURER'S REPORT: Ernie DeWinne presented the financial reports of August 2020 to the Board, noting that the WSC continues to be in good condition, financially. The Board and guests reviewed. Ernie advised that he spoke to Dalia from the USDA and was told that the General council (OGC) has told her that we either need an attorney's preliminary title opinion or a title policy from our title company. Dalia called back later and said that she located additional documents which she will submit to the General Councils' office in Temple. If these documents don't satisfy her general council so that our file can be closed, Ernie then asked the Board if he could talk to our Attorney to get a quote for a preliminary title opinion; if it is over \$3,000.00, we will go back to the title company and get it.

MOTION: Ernie DeWinne made a motion to speak with our Attorney to get a quote to see how much he would charge to prepare a title policy.

Billy Wilson seconded the motion. – The Board voted unanimously, and the motion passed.

MOTION: Billy Wilson made a motion to accept the Treasurer's report as presented, seconded by Rod Goff. - The BOD voted unanimously to accept the report, and the motion passed.

OPERATIONS REPORTS:

Field Operations: Joe Ortega reported that he replaced a chlorine injector on well #5. Well #5 went down, pulled and put in a new pump, motor, and pipe. Waiting on the thirty-six (36) hour pump test for well #6. Joe reported that they put in two (2) new taps and repaired a break in the line that was cut by the AT&T fiber contractors. Joe reported that the mower started smoking and oil is leaking through the spark plugs; Billy will look to see if it can be repaired. Joe reported that his son Joe A started last week and is doing well and would like to get him started taking classes to get his class D water license. Joe reported that the DRROA is purchasing an air compressor for \$700.00 and would like the BRRWSC to pay 50% of it because he would like to use it for both companies; the Board agreed to share expenses with the DRROA on the new air compressor. Joe asked the Board if he can have flags made for each stage of watering restrictions and put them up at the mail centers; Bonnie will ask the HOA Board.

Office Operations: Karen Antill reported that it has been business as usual. Karen advised that she is working on the USDA compliance review and checks meters every day. Karen advised that she is working on the Texas 811 application and will get with Bonnie to complete it.

Class C Licensed Operator: Charlene Greenhill reported that she got a letter that said we should be taking two (2) water samples instead of one (1) each month; which we have been doing and we are fine. Charlene reported that we did get a letter that our investigation with TCEQ was complete with no violations and she reported to them that we are in Stage III watering restrictions as of August 18th. Charlene advised that she got a call from a concerned customer about all the new homes being

built and wanted to know who is responsible to make sure we have enough wells and water for the system; she advised that she told them that the water board is responsible and will have Bonnie answer more of their questions. They also wanted to know how often we tested for fluoride and lead and copper. The Board will do fluoride sampling every six (6) months starting in December; and the TCEQ requires lead and copper samples every five (5) years which is coming up this month.

ITEMS FOR DISCUSSION AND BOARD ACTION:

OLD BUSINESS:

- A. Rainwater collection systems/programs/rebate letter – The Board went over the proposed rebate plan for tanks that Rod drafted up. The rebate will be for the lifetime of the customers system up to \$1,000.00. The Board discussed and Ernie will put together the budget and see what he can put in for rebates and put it on the agenda for the November meeting for approval. If there is enough money in the budget for the rebate program the Board would start it as of January 1, 2021.
- B. Discuss and review water use restrictions and stages – Ernie DeWinne presented the pumping report as of September 1st and showed where the pumping dropped from 87% to 82% and according to the TCEQ guidelines it should be 115% and suggests that we stay in Stage III Mandatory Watering Restrictions. The Board discussed and will stay in Stage III Mandatory Use Restrictions until it expires on October 18th. The Board will continue to review the wells pumping report and well #6 timeline and make any changes necessary. Billy asked to put well #7 on next month's agenda to plan and get ahead of the new houses that could be built and possibly get it done soon when the drillers are slowing down for the year.
- C. Discuss fire hydrants and possible testing with contractor. - No new information currently, Tabled. When lines can be budgeted to be replaced this item will be readdressed.
- D. Update on well #6 progress - Bonnie Tidball reported that she has spoken to Carl from Waterboyz and was advised that they have been really busy; but when we have an emergency they are here as soon as possible. Joe said we are waiting on them to pull the pump to put in the airline and advised that Billy, Joe A and himself will do the thirty-six (36) hour pump test.
- E. Discuss and take action on plant #1 electrical upgrades – Joe Ortega reported the he spoke with Daniel last Friday and he was supposed to come out this week and make sure he has every part needed; so far Joe hasn't heard from him.
- F. Discuss and take action on tariff changes for a penalty for customers that do not make repairs after they have been notified of their leak - The Board reviewed Rod's draft and discussed the fines and will give the customers forty-five (45) days to fix their leaks or face a fine of twenty-five cents (\$0.25) per gallon wasted by a leak. The Board discussed and Rod will revise the draft.
MOTION: Ernie DeWinne made a motion to approve the amended Tariff for water leaks. Billy Wilson seconded that motion. – The Board voted unanimously, and the motion passed.

The Board discussed the five (5) customers that are violating the stage III watering restrictions and agreed to send them a certified letter. Rod will draft the letter stating that they are in violation and if they do not abide by the stage III watering restrictions, they will have a low flow device put on their water line for seven (7) days or until the end of the month, whichever is less; Karen will send them certified on Tuesday.

NEW BUSINESS:

- A. Board Member IDs/business cards – The Board discussed and were given business cards to give out.
- B. Training class for Class D license for Board Members – The Board discussed and will just continue taking classes to learn more, but not get licensed.
MOTION: Ernie DeWinne made a motion that all new Board Members are required to take the Basic Water class in their first year. Billy Wilson seconded the motion. – The Board voted unanimously, and the motion passed.
- C. Candidates for open board position – Bonnie advised that Joe gave her a name of a person that could be interested and she will give him a call, the other Board members will start looking for people interested in the open position as well.
- D. Water system map- Joe advised that we never got the maps back from Steve Malone. The Board wants to show lines, valves, fire hydrants, etc. Joe will take care of this.
- E. Discuss AT&T cell phone tower at plant #2 – Ernie DeWinne suggested that we consider talking to AT&T about putting in a cell phone tower at plant #2; the Board agreed since this will help service in the subdivision and get some rental money. Ernie advised that he started filling out the app and only needs the latitude and longitude to finish it.
MOTION: Ernie DeWinne made a motion to contact AT&T and pursue the opportunity of a tower at plant #2. Billy Wilson seconded the motion. – The Board voted unanimously, and the motion passed.

MEMBERSHIP COMMENTS:

ADJOURNMENT: There being no further comments, Billy Wilson made a motion to adjourn the meeting, seconded by Ernie DeWinne. The BOD voted unanimously to adjourn the meeting at 3:42 PM.

The next BOD meeting will be held on October 8, 2020

BRRWSC PRESIDENT, BONNIE TIDBALL _____

BRRWSC SECRETARY/TREASURER, ERNIE DEWINNE _____